

Charter of the Peterborough-Kawartha Green Party of Ontario Constituency Association

Asterisks indicate changes made to standard charter.

NAME

1. The name of the association shall be the Peterborough-Kawartha Green Party of Ontario Constituency Association (the "CA").

OBJECT

2. The CA is bound by the Constitution and Bylaws of the Green Party of Ontario (the "Party").

3. The purpose of the CA is

- a) to elect a candidate to the Legislative Assembly of Ontario,
- b) to support and promote the principles, objectives and policies of the Party, and
- c) to raise money to support the fundamental purposes of the Party and the CA.
- *d) to influence the policy-making decisions at the Legislative Assembly of Ontario.

4. The CA is formed pursuant to the provisions of the Ontario Elections Act and the Ontario Election Finances Act or any Act or Acts that replace them.

5. The boundaries of the CA are the boundaries of the Electoral District of *Peterborough-Kawartha* as those boundaries are set from time to time by the Government of Ontario.

The preceding Charter has been issued to the CA by the Party on this 25 day of March, 2019.

Bylaws of the Peterborough-Kawartha Green Party of Ontario Constituency Association

MEMBERS

1. All members in good standing of the Party residing within the boundaries of the Electoral District of *Peterborough-Kawartha* are members of the CA.

OFFICERS

2. The officers of the CA (also known as the Executive) will act exclusively for the benefit of the membership of the Constituency Association using their best judgment. The officers will work with the membership whenever possible. Recognizing that the membership are loyal to the Green Party of Ontario, the executive will be loyal to and act in service to the members of this Constituency Association.

The officers of the CA shall be

- (a) a President,
- (b) a Chief Financial Officer (CFO),
- (c) a Secretary,
- (d) a Membership Chair,
- (e) a Messaging Chair, and
- (f) a Money Chair

The executive will cause to have published and make easily accessible the names, contact information and elected or appointed status of all members of the Executive.

MEETINGS

3. Participation in any meeting of the CA is subject to a minimum membership period of fourteen (14) days unless otherwise specified by the Party.

4. Motions shall be passed by a simple majority of the votes cast by those present at the meeting.

5. Amendments to these Bylaws must be passed with 75% of the votes cast by those present at the meeting.

6. The CA shall hold an Annual General Meeting (AGM) once per calendar year or no later than fifteen (15) months following the previous AGM.

6.1 The AGM shall be conducted according to guidelines established by the Party.

6.2 The business of the AGM shall include the election of the Executive of the CA.

7. In addition to the AGM, the Executive can call General Meetings as needed.

8. The Executive shall provide notice of General Meetings to all members of the CA by email and call or mail all members without an active email on file, no later than 30 days prior to meeting.

9. A Special General Meeting can be called by signed request to the Executive by the lesser of five (5) percent of the membership or twenty-five (25) members.

10. Notice of amendments to the Bylaws shall be included in the notice of the General Meeting at which the amendments shall be considered.

11. Quorum at General Meetings shall be the lesser of five (5) percent of the membership or twenty-five (25) members.

12. Proxy voting is not permitted at General Meetings.

EXECUTIVE

13. The Officers of the CA shall constitute the Executive.

14. The Executive shall be the governing body of the CA between General Meetings.

15. The Executive of the CA shall meet a minimum of four (4) times per year. Monthly Executive meetings are recommended.

16. The President or any two other Executive members can call an Executive Meeting. Quorum for Executive Meetings shall be a majority of voting members of the Executive at the time the meeting is called to order.

If the occasion arises that, at a duly called Executive meeting, one additional Executive member is needed to achieve quorum, for the purpose of voting, then one Executive member, not physically present at the meeting, may participate in the meeting in real time via video or teleconferencing methods, where all members present can clearly hear the vote given by that Executive member. The chairperson is notified prior to the meeting of the use of video or teleconferencing and it is recorded in the minutes. If more than one Executive member is required at the meeting to reach quorum, then, for the purpose of voting, the meeting must be reconvened to another time when the required number of Executive members are available.

17. In the event of a vacancy on the Executive, the Executive may appoint a replacement who shall hold office until the position can be filled by election at a General Meeting of the CA.

Members may only be appointed to fill empty executive positions between Annual General Meetings after a diligent canvassing of the membership for interested individuals.

Appointed members of the executive will be non-voting until they have been confirmed by the membership. They will remain designated as an appointed member of the executive until elected at the next General Meeting. Quorum of executive meetings will only exist when there are sufficient voting members of the Executive in attendance.

18. The Executive, on the approval of two-thirds (2/3) of those present and voting, may remove an Executive member who has missed four (4) consecutive regularly scheduled meetings of the Executive without reasonable explanation; or whose conduct is judged detrimental to the objectives of the CA. The removal may only occur at a meeting called for that purpose with at least 48 hours' notice.

NOMINATIONS

19. The CA shall hold a nomination meeting to select a candidate for the Party in the Electoral District in accordance with nomination contest rules provided by the Party. A Nomination Meeting is considered to be a General Meeting.

20. The Executive shall appoint a Candidate Nomination Committee for the purpose of recruiting potential nomination contestants. Prior to appointment, committee members must agree to maintain neutrality with respect to the nomination process and all potential nomination contestants and agree not to seek the nomination themselves.

21. Any member of the Executive, after filing nomination papers to seek the nomination as a candidate in an upcoming provincial election or by-election shall take a leave of absence as an Executive member and may only resume duties when they are no longer a contender for the nomination for the election or by-election, as the case may be.

22. All approved nomination contestants shall be invited to attend meetings of the Executive.

23. In the event the Executive wishes to replace a nominated candidate, a General Meeting may be called in accordance with rules provided by the Party.

AUDITS

24. The Executive will appoint an auditor as per the requirements of Elections Ontario.

25. The accounts of the CA shall be audited as required by Elections Ontario.